

# WASC Action Timeline for Saybrook University

Action timeline for steering committee team (SCT).

Item #	Date	Activity	Participants	Status
1	2/2024-4/2024	Pre-Planning: Conduct gap analysis (Compliance with the Standards Worksheet)	SCT	Completed
2	4/2024-5/2024	Review Self-Study Project and Timeline	SCT	Completed
3	5/2024 – 9/2024	Begin addressing prioritized gaps.  Complete the gap analysis chart.	SCT	Completed
4	10/1/2024	New ALO-Charlotte Hamilton  The Steering Committee will begin writing the 4 essays for each standard and the first draft of the report.  Continue biweekly meetings with SCT.	Steering Committee Team	Completed  Ongoing
5	12/13/2024	The first draft of the report is due.  Continue biweekly meetings with SCT.	SC Team	Completed
	12/18/2024	Continue biweekly meetings with SCT.	SCT	Ongoing
7	01/15/2025	Continue biweekly meetings with SCT.	SCT	Ongoing
8	01/30/2024	WSCUC training with Barbra Gross Daivs.  Continue biweekly meetings with SCT.	SCT and Saybrook community	Completed

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9	03/14/2025	<b>2<sup>nd</sup> draft due.</b>  CRH and KT will revise the document for 3 <sup>rd</sup> draft edits.  Continue biweekly meetings with SCT.	SCT	Completed
10	4/8/2025	<b>3<sup>rd</sup> draft due.</b>  CRH, LF and KT will revise the document for editor submission.	SCT	Completed
11	4/8-4/22/2025	CRH and KT meet with Deans Re program review form  CRH and KT meet with Chairs individually	CRH and KT	Currently
12	05/12/2025-5/19/25	An editor will review the WSCUC final draft.	SCT	Not Started
13	5/19-6/2/25	Saybrook Community, BOT, TCS views report	Larger Community	Not Started
	5/22/25	Community Update Meeting	Larger Community	Not Started
14	6/2-6/13/2025	CRH and KT revise the document	CRH and KT	Not Started
15	06/13/2025	WSCUC Liaison BGD will review the report. (We clean up graphics and tables)	SCT	Not Started
16	06/15/2025	CRH and KT will revise the document.  CRH and KT will present the final and official document to the Saybrook community.	CRH and KT	Not Started
17	06/27/2025	Submit Institutional Report to WSCUC	CRH	Not Started